



CLAY COUNTY

PUBLIC HEALTH CENTER



**MINUTES OF THE REGULAR MONTHLY MEETING OF
THE BOARD OF TRUSTEES OF THE
CLAY COUNTY PUBLIC HEALTH CENTER
800 HAINES DRIVE
LIBERTY, MO 64068
January 15, 2026
7:00 P.M.**

Present: Board of Trustee Members: Dr. John Barth, Courtney Cole, Kathy Ellermeier, Deborah Florido

Online: Emma Shankland

Present: CCPHC Staff Members: Geova Alexander, Megan Danner, Anila Deliu, Robert Gililland, Darrell Meinke, Dr. Jason Stalling, Ashley Wegner

1. CALL TO ORDER

Kathy Ellermeier, Chair, called the Clay County Public Health Center's Meeting of the Board of Trustees to order at 7:00 p.m.

2. PUBLIC COMMENTS

Ms. Ellermeier opened public comments at 7:00 p.m. Ms. Ellermeier closed public comments at 7:00 p.m.

3. MONTHLY BOARD EDUCATION SESSIONS

A. Parental Leave Policy

Highlights:

- This is a new policy for CCPHC
- Eligibility includes full-time and part-time staff
- Paid parental leave is not accrued leave
- Upon termination, an employee will not be paid out any unused parental leave

B. 2026 Board Calendar

Highlights:

- Monthly educational topics include
 - Routine Responsibilities
 - Strategic Plan / PHAB Responsibilities
 - MoRS Responsibilities



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C. Board Self-Assessment Priorities 2026

Highlights:

- Financial Support and Operational Sustainability
- Support of CCPHC's Strategic Plan and Community Health Improvement Plan
- Health Education and Community Engagement
- Opioids and Substance Abuse
- Emerging Health Policies and Legislation
- Delivery of CCPHC Services & Initiatives

D. Director's Leadership Training – Built to Lead

Highlights:

- Weekly sessions
 - Weekly one-on-one virtual sessions for 60 minutes each
- Follows the Build to Lead Framework
- Four phases
 - Discovery
 - Core beliefs
 - 12 Essentials of Personal Excellence
 - TEAM Practice
- Agreement
 - Monthly cost of \$1,000 and can be cancelled at any time, by either party

4. TREASURER'S REPORT

A. December 2025 FINANCIAL STATEMENT

Dr. John Barth Treasurer, presented the report.

Statement of Revenue and Expenditures comments:

- Revenue for last month was \$39,012. Year to date revenue is \$8,927,584. We have received approximately 77.34% of budgeted revenue
- Expenses for last month is \$326,706. Year to date expenses is \$7,928,303. We have spent approximately 68.68% of budgeted expenses

Ms. Florido made a motion to approve the December 2025 Treasurers Report as presented and printed. Seconded by Ms. Cole.

Roll call vote: Dr. Barth- yes
Ms. Cole- yes
Ms. Ellermeier- yes
Ms. Florido- yes
Ms. Shankland- yes

Motion passed.



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B. December 2025 SCHEDULE OF INVESTMENTS

Schedule of Investments comments:

- One US Treasury Bill investment matured last month, and one Treasury Bill was purchased to replace it. One Treasury Bill will mature this month

Ms. Cole made a motion to approve the December 2025 Scheduled of Investments as presented.
Seconded by Ms. Florido.

Roll call vote: Dr. Barth- yes
Ms. Cole- yes
Ms. Ellermeier- yes
Ms. Florido- yes
Ms. Shankland- yes

Motion passed.

5. CONSENT AGENDA

A. Bills Payable for the month of December 2025

B. Minutes of December 18, 2025 Regular Monthly Board of Trustees Meeting

Ms. Florido made a motion to approve the December 2025 Consent Agenda as presented. Seconded by Dr. John Barth.

Roll call vote: Dr. Barth- yes
Ms. Cole- yes
Ms. Ellermeier- yes
Ms. Florido- yes
Ms. Shankland- yes

Motion passed.

6. NEW BUSINESS

a. Approval of Parental Leave Policy effective January 1, 2026

Ms. Florido made a motion to approve the Parental Leave Policy as presented. Seconded by Ms. Cole.

Roll call vote: Dr. Barth- yes
Ms. Cole- yes
Ms. Ellermeier- yes
Ms. Florido- yes
Ms. Shankland- yes

Motion passed.



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b. Approval of 2026 Board Calendar

Dr. Barth made a motion to approve the 2026 Board Calendar as presented. Seconded by Ms. Florido.

Roll call vote: Dr. Barth- yes
Ms. Cole- yes
Ms. Ellermeier- yes
Ms. Florido- yes
Ms. Shankland- yes

Motion passed.

c. Approval of Board Self-Assessment Priorities 2026

Ms. Cole made a motion to approve the Board Self-Assessment Priorities as presented. Seconded by Ms. Florido.

Roll call vote: Dr. Barth- yes
Ms. Cole- yes
Ms. Ellermeier- yes
Ms. Florido- yes
Ms. Shankland- yes

Motion passed.

d. Approval of Director's Leadership Training – Built to Lead

Dr. Barth made a motion to approve the Director's Leadership Training – Built to Lead as presented. Seconded by Ms. Florido.

Roll call vote: Dr. Barth- yes
Ms. Cole- yes
Ms. Ellermeier- yes
Ms. Florido- yes
Ms. Shankland- yes

Motion passed.

7. MANAGEMENT MONTHLY REPORTS –ASHLEY WEGNER, DEPUTY DIRECTOR

Highlights:

- Nearly a quarter of a million impressions on social media this month alone
- Reviewed current vacancies for staffing
- Public Health Paid Intern development opportunity posted and interviewed; target start date January 2026
- Safety Committee Activities: Safety Committee ended the year with a review of 8 total incidents, one of which resulted in lost time and treatment received



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- CCPHC submitted the Accreditation Assistance Grant application to DHSS on October 22, 2025. Funding decisions are now anticipated by early January 2026
- Lifestyles KC (BikeWalk) grant has been completed and closed on December 22, 2025
- PHEP/CRI funding was restored to the full amount in December 2025, and contracts have been executed
- Vital Records revenue exceeded 2025 budget by \$67,709.00
 - FY25 Total Revenue to Date is \$367,709.00
- Closed out DIS (Disease Intervention Specialist) contract on December 31st
- Partnered with MU Extension and Kanbe's Markets to serve over 300 families at bonus holiday mobile food pantry
- 92 families were served in December for the Harvesters Mobile Food Pantry
- The gap assessment of the v2022 PHAB reaccreditation Standards & Measures is complete
- Ericka and Emily passed their REHS exam for Environmental Health
- \$38,549 total clinic billing revenue received for November of 2025 compared with \$33,365 in November of 2024 (Note: one month behind for greater accuracy due to claims processing)
- Program Manager Corrie Courtney selected to participate in the NACCHO Immunization Community of Practice and Sentinel Network

8. DIRECTOR OF PUBLIC HEALTH REPORT – DARRELL MEINKE

Highlights:

- Northland Leadership – Panel Discussion
- Personal Financial Disclosures
- Met with NKC Fire Chief
- Governor's Budget for Missouri had substantial cuts to Public Health Funding

9. BOARD OF TRUSTEES' COMMENTS

None.

10. ADJORN

Ms. Florido made a motion to adjourn at 7:58 p.m. Ms. Cole seconded.

Roll call vote: Dr. Barth- yes
Ms. Cole- yes
Ms. Ellermeier- yes
Ms. Florido- yes
Ms. Shankland- yes

Motion passed.



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Kathy Ellermeier

Kathy Ellermeier, Chair
Clay County Public Health Center Board of Trustees

KE 2-19-2026
Date

Deborah Florido

Deborah Florido, Secretary
Clay County Public Health Center Board of Trustees

2/19/2026
Date

Submitted by: Geova Alexander, Human Resources Specialist

All Referenced Attachments are Available for Review Upon Request to Darrell Meinke, Director of Public Health of the Clay County Public Health Center, Located at 800 Haines Drive, Liberty, MO 64068