



CLAY COUNTY

PUBLIC HEALTH CENTER



800 Haines Drive
Liberty, MO 64068
p. 816-595-4200
clayhealth.com

**MINUTES OF THE REGULAR MONTHLY
MEETING OF THE BOARD OF TRUSTEES OF THE
CLAY COUNTY PUBLIC HEALTH CENTER
800 HAINES DRIVE
LIBERTY, MO 64068
FEBRUARY 20TH, 2020
6:00 P.M.**

Present: Board of Trustees Members: Kathy Ellermeier, Courtney Cole, Dr. Daniel Purdom

Via Teleconference: Board of Trustees Member: Pat Dixon

Present: CCPHC Staff Members: Gary E. Zaborac, Darrell Meinke, Nicole Reynolds

1. CALL TO ORDER

Kathy Ellermeier, Vice Chair, called the Clay County Public Health Center's Regular Monthly Meeting of the Board of Trustees to order at 6:00 p.m.

2. PUBLIC COMMENTS

No public comments

3. MONTHLY BOARD EDUCATION SESSIONS –

A. None

4. A. TREASURER'S REPORT – JANUARY 2020 FINANCIAL STATEMENT (Attachment #1)

Gary E. Zaborac, CCPHC Director of Public Health, presented the report. Mr. Zaborac noted nothing extraordinary in this month's report. He did inform the Board that a planned reinvestment of funds into CDs will be presented to the Board at the March meeting. Courtney Cole made a motion to approve the January 2020 Treasurer's Report as presented and printed. Seconded by Dr. Purdom. All ayes. Motion carried.

Our Mission

The mission of the Clay County Public Health Center is to deliver the essential public health services of prevention, promotion and protection to the communities of Clay County.



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4. B. TREASURER'S REPORT – JANUARY 2020 SCHEDULE OF INVESTMENTS (Attachment #1)

Mr. Zaborac noted 7 redeemed investments that need approval. Dr. Purdom made a motion to approve the January 2020 Schedule of Investments as presented and printed. Seconded by Courtney Cole. All ayes. Motion carried.

5. CONSENT AGENDA

- A. Bills Payable for the month of January 2020 (Attachment #1)**
- B. Minutes of the January 16th, 2020 Regular Monthly Board of Trustees Meeting (Attachment #2)**

Pat Dixon made a motion to approve the Consent Agenda as presented and printed. Seconded by Dr. Purdom. All ayes. Motion carried.

6. NEW BUSINESS

A. Review and approval of 2019 CCPHC Annual Report (Attachment #3)

Darrell Meinke, CCPHC Deputy Director, presented the 2019 CCPHC Annual Report. Kelsey Neth, CCPHC Communications Specialist, created the report. There will be a professionally printed version of the 2019 CCPHC Annual Report available soon. The report contains the following sections: 2019 At A Glance, 2019 Financials, and interest stories from around CCPHC.

Pat Dixon requested that any acronyms within the report be spelled out first with abbreviation in parenthesis. Kathy Ellermeier agreed, complimented the layout of the report.

Courtney Cole made motion to approve the 2019 CCPHC Annual Report with edits. Seconded by Dr. Purdom. All ayes. Motion carried.

B. Review and approval of 2019 CCPHC Performance Management Report (Attachment #4)

Mr. Meinke presented the 2019 CCPHC Performance Management Report. He stated the 2019 Governance Scorecard is used to create this report, which is a PHAB requirement. The Scorecard was presented to the CCPHC Board of Trustees last month.

Courtney Cole made a motion to approve the 2019 CCPHC Performance Management Report. Seconded by Dr. Purdom. All ayes. Motion carried.

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7. MANAGEMENT MONTHLY REPORTS - DARRELL MEINKE (Attachment #5)

Highlights:

- Referenced the CCPHC Green Group Recycling Phase 1 Report Out document that was included in the official Board Packet of this meeting for informational purposes. The switch to recycling has only cost CCPHC \$20.07 monthly. **(Attachment #6)**
- The Section Chief and Community Health Program Manager have been actively working on possible Hep-A extension clinics. Two organizations that serve community members who fall within the “at risk” category have been identified. An initial contact with these organizations has been made.
- Data Analyst started position on January 21st.
- Influenza total reported cases for the Epidemiological Week 6 (February 2nd – February 8th, 2020) is 1,728.
- Reporting deadline for PHAB Annual Report Section II deadline was February 19th, this report has been submitted.
- Our first additional WIC offsite clinic was held during the month of January. This is the first of two additional clinics located at Clay County Head Start facilities.
- The Breastfeeding Warmline launched this month offering extended after hours support for new mothers who have chosen to breastfeed their child. This qualifies CCPHC as “Breastfeeding Friendly,” as all other requirements have been met.
- Tabletop Exercise based on a Coronavirus scenario was held on February 12th.

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8. DIRECTOR OF PUBLIC HEALTH REPORT – GARY E. ZABORAC (Attachment #7)

Highlights:

- Informed the Board that CCPHC was made aware of 2 individuals in Clay County who are considered Persons Under Investigation for the Coronavirus.

Ms. Dixon wondered if the individuals have been traveling abroad. Mr. Zaborac said they had.

Mr. Zaborac stated the first individual is considered low risk by the CDC criteria, and therefore is not required to be monitored for 14 days. The second individual has been deemed a medium risk based on criteria set forth by the CDC. This individual will be actively monitored for a 14-day period by CCPHC.

Ms. Dixon wanted to know how risk is assessed. Mr. Zaborac said there are three determinants: travel from Hubei Province in China, travel from mainland China, or being exposed to someone with confirmed COVID-19. This is an evolving situation.

Mr. Zaborac projected a CDC risk assessment flowchart to better illustrate to the Board how risk is determined. **(Attachment #8)**

- On Wednesday, February 19th, 2020 held an all-day STAG Day training session focused on evidence-based decision making, Public Health 3.0, Chief Health Strategist and health equity. CCPHC Education Committee put this day of training together and did a great job.
 - Health equity is a major piece of both CCPHC and NHA's strategic plans. Classism and racism are at the crux of health equity.
- Was selected to be a member of the Board of Directors for the KC Health Collaborative. CCPHC, area hospitals, organizations such as Blue Cross Blue Shield and Sprint are among many members.
- Received a letter from the city of Liberty regarding the termination of the Liberty Triangle TIF Project.
- Received letter from a retired CCPHC employee expressing gratitude regarding CCPHC's retirement system and benefits.
- State of Missouri Legislative Update:
 - HB1335 – Modifies provisions relating to the selling of raw milk or cream is still in committee.

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- Noted numerous House/Senate bills that would significantly reduce the collection of personal property tax dollars. If passed this legislation would have a crippling effect on CCPHC's budget.
- There's a push to revoke Clean Missouri, even though Missouri voters approved it.
- There is legislation created that, if put into effect, would take inspection authority away from LPHAs regarding such things as fairgrounds, livestock and those items related to this.

9. BOARD OF TRUSTEES' COMMENTS

None

10. ADJOURN

Dr. Purdom made a motion to adjourn at 6:51 p.m. Courtney Cole seconded. All ayes. Motion carried. Meeting adjourned at 6:51 p.m.

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Pat Dixon

Pat Dixon, Chair
Clay County Public Health Center
Board of Trustees

3/19/2020

Date

Courtney Cole

Courtney Cole, Secretary
Clay County Public Health Center
Board of Trustees

3/19/2020

Date

Submitted by: Nicole Reynolds, Administrative Specialist

All Referenced Attachments are Available for Review Upon Request to Gary E. Zaborac,
Director of Public Health of the Clay County Public Health Center,
Located at 800 Haines Drive, Liberty, MO 64068

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