



CLAY COUNTY

PUBLIC HEALTH CENTER



800 Haines Drive
Liberty, MO 64068
p. 816-595-4200
clayhealth.com

MINUTES OF THE REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES OF THE CLAY COUNTY PUBLIC HEALTH CENTER

800 HAINES DRIVE
LIBERTY, MO 64068
MAY 21ST, 2020
6:00 P.M.

Present: Board of Trustees Members: Pat Dixon, Kathy Ellermeier, Patrick Avila

Present: CCPHC Staff Members: Gary E. Zaborac, Darrell Meinke, Penni Aubut, Jami Hrenchir, Wenne Tarama , Nicole Reynolds

1. CALL TO ORDER

Pat Dixon, Chair, called the Clay County Public Health Center's Regular Monthly Meeting of the Board of Trustees to order at 6:00 p.m.

2. PUBLIC COMMENTS

No public comments

There was a motion made by Patrick Avila to amend the meeting agenda to remove Item 3 Election of Officers and Item 10 Executive Session. Seconded by Kathy Ellermeier. All ayes. Motion Carried.

3. MONTHLY BOARD EDUCATION SESSIONS –

A. COVID-19 CARES Act funding & FY2020 budget – Penni Aubut, Finance Program Manager (Attachment #1)

Highlights:

- Clay County Public Health Center received 2.93 million from the CARES Funding Act.
- Amended FY2020 budget provides information on where the money from the act will go to.
- Money received must be used by the end of the year. If not, remaining money must be returned.
- Director of Public Health, Gary E. Zaborac, advised the Board that we are preparing for the possibility of a second wave in parallel with the regular flu season.

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B. Employee Health Insurance – Jami Hrenchir, Operations Section Chief (Attachment #2)

Highlights:

- Benefit Committee recommendation is to maintain the benefit plans and premiums provided to employees last year, with the exception of medical benefits.
- Regarding medical benefits, the committee recommends maintaining the same plan options as last year. However, the committee recommends reducing the premiums for employees electing the Spira Care option for themselves and dependent(s) by \$150.00/month with the completion of a health risk appraisal (HRA).
- We have received a 5% premium increase for our current plans, which is a lower than typical increase. Every year CCPHC includes room for a potential increase in medical insurance costs.
- Option #1- “Preferred Care Blue PPO \$3,000” plan. This plan uses the large provider network called Preferred Care Blue. Copays are used for office visits and prescriptions. The individual deductible for the plan is \$3,000 deductible/out-of-pocket maximum.
- Option #2- “Spira Care” plan. This plan uses a narrow network where office visit care is provided at no cost at select Spira Care locations throughout the Kansas City Metro, and uses the still widely accessible BlueSelect network as well if employees want to use a different provider or need a specialized service not provided by the Spira Care Location. Services utilized within this network are subject to a \$1,500 deductible/out-of-pocket maximum.

C. Emergency Preparedness Annual Report – Wenne Tarama, Community Development and Emergency Planning Program Manager (Attachment #3)

Highlights:

- The purpose of Public Health Emergency Preparedness (PHEP) is to demonstrate measurable and sustainable progress toward achieving public health preparedness capabilities and promote prepared and resilient communities.
 - The PHEP program is funded by the CDC. Clay County Public Health Center (CCPHC) was awarded \$121,901 for the grant cycle July 1st, 2019 to June 30th, 2020 to carry out PHEP deliverables.
 - The contractor shall select a minimum of three capabilities within the six domains to work on during the contract period to ensure that all 15 capabilities are completed within the project period ending in June 30th, 2022.

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- City Readiness Initiative (CRI) provides support to both Metropolitan Statistical Areas (MSA) in Missouri, Kansas City and St. Louis regions during an event that requires their entire population to be prophylaxed within 24-48 hours, following the decision to dispense Strategic National Stockpile (SNS) Medical Countermeasures (MCM).
 - CRI is a federally funded initiative started in the spring of 2004 to enhance preparedness in counties located in MSAs. CCPHC was awarded \$24,490 for the grant cycle July 1st, 2019 to June 30th, 2020 to carry out CRI deliverables.
 - The contractor must perform one full-scale exercise within the five-year PHEP project period that tests and validates medical countermeasures dispensing plans
 - Each MO CRI jurisdiction must perform the following tabletop (Anthrax, Pandemic Influenza) exercises during the five-year budget period
 - Anthrax at least once every five years
 - Pandemic Influenza at least once every five years
- Hosted the CDC Operational Readiness Review (ORR) conducted by the state to evaluate CCPHC PHEP and CRI program planning operational functions. The state concluded that CCPHC met CDC emergency preparedness guidelines.

4. A. TREASURER'S REPORT – APRIL 2020 FINANCIAL STATEMENT (Attachment #4)

Patrick Avila, Treasurer, presented the report. Noted everything is looking strong and the new formatting of the report. Total balance for the period ended on April 30th, 2020 is \$9,309,215.52 with \$3,367,215.52 not invested. Kathy Ellermeier made a motion to approve the April 2020 Treasurer's Report as presented and printed. Seconded by Pat Dixon. All ayes. Motion carried.

4. B. TREASURER'S REPORT – APRIL 2020 SCHEDULE OF INVESTMENTS (Attachment #4)

Mr. Avila noted 6 redeemed investments that need approval. Kathy Ellermeier made a motion to approve the April 2020 Schedule of Investments as presented and printed. Seconded by Pat Dixon. All ayes. Motion carried.

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5. CONSENT AGENDA

- A. Bills Payable for the month of April 2020 (Attachment #4)**
- B. Minutes of the April 16th, 2020 Regular Monthly Board of Trustees Meeting (Attachment #5)**

Kathy Ellermeier made a motion to approve the Consent Agenda as presented and printed. Seconded by Pat Dixon. All ayes. Motion carried.

6. NEW BUSINESS

A. Vote to approve the creation of the CARES Act Fund

Patrick Avila made a motion to approve the creation of the CARES Act Fund. Seconded by Kathy Ellermeier. All ayes. Motion carried.

B. Vote to amend CCPHC FY2020 Budget to accept COVID-19 CARES Act funding

Kathy Ellermeier made a motion to amend the CCPHC FY2020 Budget to accept COVID-19 CARES Act funding. Seconded by Patrick Avila. All ayes. Motion carried.

C. Vote to approve Employee Health Insurance to Blue Cross Blue Shield

Patrick Avila made a motion to approve Blue Cross Blue Shield as CCPHC employee health insurance for the plan year July 2020 – June 2021. Seconded by Kathy Ellermeier. All ayes. Motion carried.

D. Vote to approve Emergency Preparedness Annual Report

Patrick Avila made a motion to approve the Emergency Preparedness Annual Report. Seconded by Kathy Ellermeier. All ayes. Motion carried.

E. Vote to accept CCPHC FY2019 Audit

Kathy Ellermeier made a motion to accept the CCPHC FY2019 Audit. Seconded by Patrick Avila. All ayes. Motion carried.

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F. Public Health Emergency Order discussion

CCPHC Director of Public Health, Gary E. Zaborac, presented the latest updates on the COVID-19 pandemic.

Highlights:

- Current order regarding Phase 2 Step 1 is set to expire on May 31st.
- As of 4:30 p.m. today, CCPHC's Clay County jurisdiction has seen 127 cases and 1 death.
- Shelter in place has been effective.
- Most cases seen in a day has been 8.
- Four small outbreaks noted, two of which were nursing homes.
- Phase 2 Step 2 is set to begin June 1st.
- Going to be increasing allowable limits on daycares.
- Youth sports announcement coming soon.
- Current impact on youth is low.
- Personal responsibility is a key.

7. MANAGEMENT MONTHLY REPORTS - DARRELL MEINKE (Attachment #6)

Highlights:

- Social media trends continue to be up throughout this pandemic with Facebook seeing the highest rise.
- CCPHC has been included in many media features throughout pandemic.
- Vital Records revenue is down a bit, but that is to be expected due to health crisis.
- Cross-trained 16 CCPHC staff members for contact tracing.
- Harvesters event took place on April 1st with a total of 83 families. May event took place as scheduled with increased amount of food for 150 families.
- Environmental Health had been transitioned to other COVID-19 related activities but has started their inspections again. Took a total of 128 calls in the month of April regarding COVID-19.
- Immunizations clinic staff have been reassigned to the COVID-19 Drive Through clinic.
- The rollout of eWIC in the Kansas City metropolitan area has been postponed from June 1st to July 6th due to the impact of the COVID-19 pandemic in Missouri.

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8. DIRECTOR OF PUBLIC HEALTH REPORT – GARY E. ZABORAC (Attachment #7)

Highlights:

- LCHAT still waiting regarding the Liberty Hospital Foundation Grant.
- Harvesters kindly donated \$800 to LCHAT.
- State of Missouri Senate Bill 644 was defeated.

9. BOARD OF TRUSTEES' COMMENTS

None

10. ADJOURN

Patrick Avila made a motion to adjourn at 7:25 p.m. Kathy Ellermeier seconded. All ayes. Motion carried. Meeting adjourned at 7:25 p.m.

Pat Dixon, Chair
Clay County Public Health Center
Board of Trustees

Date

Courtney Cole, Secretary
Clay County Public Health Center
Board of Trustees

Date

Submitted by: Nicole Reynolds, Administrative Specialist

All Referenced Attachments are Available for Review Upon Request to Gary E. Zaborac,
Director of Public Health of the Clay County Public Health Center,
Located at 800 Haines Drive, Liberty, MO 64068

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