



ST. LOUIS COUNTY PRESCRIPTION DRUG MONITORING PROGRAM

St. Louis County Prescription Drug Monitoring Program

- The St. Louis County Prescription Drug Monitoring Program (PDMP) monitors the prescribing and dispensing of schedule II-IV controlled substances to assist in the identification and prevention of prescription drug misuse and abuse.
- The program's goals are to 1) improve controlled substance prescribing by providing critical information regarding a patient's controlled substance prescription history, 2) inform clinical practice by identifying patients at high-risk who would benefit from early interventions, and 3) reduce the number of people who misuse, abuse, or overdose while making sure patients have access to safe, effective treatment.
- As of 10/1/2018, there are 71 jurisdictions participating in the PDMP. These 71 jurisdictions cover 84% of the state population. A complete list of participating jurisdictions can be found at www.stlouisco.com/PDMP.
 - o Participating in the PDMP means a jurisdiction (city or county) has enacted PDMP legislation and signed a User Agreement with St. Louis County. Enacted legislation requires pharmacies submit dispensation information that is then made available to healthcare providers through the PDMP.
- St. Louis County selected Appriss as the PDMP vendor through a Request for Proposals (RFP) process.

PDMP Mass Registration

- Currently, each individual healthcare provider must register for access to the PDMP. Individual registration for healthcare providers will always be available. Mass registration allows the health system to register any/all of their healthcare providers. This assists the health system in ensuring all providers have access to the PDMP and removes the burden of registration from healthcare providers.
- St. Louis County PDMP is offering the opportunity for a health system, hospital, medical group, or healthcare practice to bulk register their healthcare providers in the PDMP. There is no limit on the number of providers that can be registered as part of mass registration and no minimum number of providers to register in order to participate.
- **Health systems will need to contact St. Louis County PDMP (PDMP.DPH@stlouisco.com) as soon as possible if interested in participating in mass registration.** Health systems will need to sign a change order (contract) to participate in mass registration, and St. Louis County PDMP will facilitate this process.
- Mass registration will be offered twice per year in February and August (see timeline and pricing below).
- Per St. Louis County Ordinance 26352, any healthcare provider licensed to prescribe or dispense controlled substances is able to register and access the PDMP, regardless of location. Any health system, hospital, medical group, or healthcare practice in Missouri is able to participate in mass registration. Location does not impact the ability to access the PDMP and does not impact the ability to participate in mass registration. Location does impact the accuracy and availability of information in the PDMP; dispensation information will only be available from jurisdictions that are participating in the PDMP.
- Providers with existing PDMP accounts will not be affected by mass registration. Existing accounts will not be changed, and duplicate accounts will not be created by mass registration.

Provider Eligibility

- Healthcare providers that prescribe or dispense schedule II-IV controlled substances are able to register and access the PDMP.
- Providers must have a current professional license and be in good standing with their licensing board. Prescribers must have a current DEA license, and pharmacists must dispense from a pharmacy with a current DEA license.
- There are 2 types of healthcare providers: full/supervisory users and delegate users.
 - o Full/supervisory users include physicians, dentists, pharmacists, podiatrists, and optometrists; providers with authority to prescribe or dispense independently. Full/supervisory providers are able to delegate access but maintain all liability.



ST. LOUIS COUNTY PRESCRIPTION DRUG MONITORING PROGRAM

- Delegate users include physician assistants, medical residents, nurses, pharmacy technicians, medical assistants, etc. Delegate users are associated with a supervisory provider in the PDMP and are able to make patient requests on behalf of their supervisory provider who authorizes them to request reports on their behalf.
- In the PDMP, users are grouped into roles. Below lists the PDMP user roles eligible for mass registration. There are examples of provider types for some of the delegate roles.

Full/Supervisory User Roles	Delegate User Roles	
Physician (MD/DO)	Physician Assistant	Prescriber Delegate – Unlicensed
Dentist	Medical Resident	- Medical Assistant
Podiatrist	Nurse Practitioner/Clinical Nurse Specialist	- Office Manager
Optometrist	Midwife with Prescriptive Authority	Pharmacist’s Delegate – Licensed
Pharmacist	Prescriber Delegate – Licensed	- Pharmacy Technician
	- Nurse	- Pharmacy Intern
	- Dental Hygienist	Pharmacist’s Delegate – Unlicensed
	- Medical Intern	- Unlicensed Pharmacy Technician
		- Pharmacy Manager

Mass Registration Process

- Mass registration will be offered twice per year, in February and August (timeline below).
- Health systems must provide information related to each healthcare provider they wish to register as part of the mass registration process (timeline below).
- Each type of healthcare provider (user role) requires different information, and the mass registration template file has a tab for each user role. The registration template can be found at www.stlouisco.com/PDMP under ‘Mass Provider Registration.’ In the template, each column represents a required field, and one row is to be filled out per user. Additional instructions are on the ‘instructions’ tab of the template.

Mass Registration Pricing

- **Health systems will need to contact St. Louis County PDMP (PDMP.DPH@stlouisco.com) as soon as possible if interested in participating in mass registration.** St. Louis County PDMP will facilitate the contracting process between the health systems and Appriss. Health systems will be responsible for their proportional cost and executing the contract (change order) with Appriss.
- Mass registration costs \$2,250 per instance, regardless of the number of providers registered. This means it costs \$2,250 to register 10 providers from one health system or 1,000 providers from 5 health systems.
- The cost of mass registration will be split proportionately amongst participating health systems. St. Louis County will notify the health systems of their cost after receiving registration files from all health systems. Appriss will invoice health systems directly upon mass registration completion.
 - For example, if 3 health systems decide to register a total of 800 providers in the February mass registration, the total cost is \$2,250.
 - Health System A registering 500 providers would pay \$1,406.25.
 - Health System B registering 100 providers would pay \$281.25.
 - Health System C registering 200 providers would pay \$562.50.

Healthcare Provider Communications

- It is recommended health systems notify their providers that are being registered through mass registration. This reduces confusion and increases the likelihood that the PDMP email notifications are read.
- Providers will receive an automatically generated email when their account is approved. The email includes a brief background on the PDMP, how to access and utilize the PDMP, login instructions, password reset information, and contact information.



ST. LOUIS COUNTY PRESCRIPTION DRUG MONITORING PROGRAM

- Providers will need to create their PDMP password before accessing their account. No passwords are created for user accounts through mass registration. Upon account approval, users will receive an email notification that their account has been approved. To login to the PDMP, users will click the 'Reset Password' link for the PDMP (missouri.pmpaware.net) to create the password for their account. Upon creating their password, users can access and utilize the PDMP.

Timeline

- Mass registration will be offered twice per year, in February and August. The mass registration process takes 2 months to complete, and important dates are below. 2019 is used as an example year; mass registration instances beyond 2019 will follow the same schedule.

February	August
02/01/2019 Health systems must submit the completed mass registration file to the St. Louis County PDMP. The completed registration file is to be sent SECURELY to PDMP.DPH@stlouisco.com . As the file contains personal and professional information, secure email transmission is required. For assistance with secure email transmission, please contact PDMP.DPH@stlouisco.com .	08/01/2019 Health systems must submit the completed mass registration file to the St. Louis County PDMP. The completed registration file is to be sent SECURELY to PDMP.DPH@stlouisco.com . As the file contains personal and professional information, secure email transmission is required. For assistance with secure email transmission, please contact PDMP.DPH@stlouisco.com .
02/15/2019 St. Louis County PDMP will review files, obtain corrections as necessary, and collate registration files from all health systems and send the completed files securely to Appriss (PDMP vendor).	08/15/2019 St. Louis County PDMP will review files, obtain corrections as necessary, and collate registration files from all health systems and send the completed files securely to Appriss (PDMP vendor).
02/20/2019 St. Louis County PDMP will notify health systems of their portion of the mass registration cost.	08/20/2019 St. Louis County PDMP will notify health systems of their portion of the mass registration cost.
02/28/2019 Appriss will create all PDMP accounts.	08/31/2019 Appriss will create all PDMP accounts.
03/31/2019 St. Louis County will review and approve all full users (physician, pharmacist, dentist, podiatrist, & optometrist). Full/supervisory users must approve a delegate's access before their account can be approved by St. Louis County. Delays in supervisory provider approval will delay a delegate's account approval. Delegate accounts will be approved on a rolling basis with supervisory approval.	09/30/2019 St. Louis County will review and approve all full users (physician, pharmacist, dentist, podiatrist, & optometrist). Full/supervisory users must approve a delegate's access before their account can be approved by St. Louis County. Delays in supervisory provider approval will delay a delegate's account approval. Delegate accounts will be approved on a rolling basis with supervisory approval.
04/30/2019 Payment is due from health systems to Appriss within one month after completion of mass registration.	10/31/2019 Payment is due from health systems to Appriss within one month after completion of mass registration.

Contact your local public health agency or the St. Louis County PDMP (PDMP.DPH@stlouisco.com or 314-615-0522) for more information.